

Re-opening the CBC for Sangha Use - Risk Assessment (Covid Specific) 27/04/21

Controlled opening of the Centre for pre-booked groups/meetings (e.g. Chapters, Study groups, GFR groups, Kula meetings).

When we can open the centre under the 'rule of six' we will be able to provide space for the Sangha to meet inside the building as well as use the outside courtyard space. These are the steps in place to minimise risks to all centre users.

What are the hazards?	Persons at risk?	Actions taken
Virus transmission around entrance to centre	Centre users	<ul style="list-style-type: none"> ● Cleaning door handles and exit buttons regularly ● Signage reminding everyone to wash hands on entry and exit, and hand sanitiser provided
Virus transmission through the air within centre	Centre users	<ul style="list-style-type: none"> ● Mitigated through social distancing (SD), good ventilation and limiting numbers of people at the centre at any one time ● Pre-booked access to centre only – no drop-in facilities ● Managing entrance and exit times of groups to avoid overlap between different groups ● Good signage in place reminding people of SD ● Wearing face coverings when indoors at the CBC, in all areas ● Centre users sent briefing on covid-safe measures prior to their booking ● One way system through the centre where that is possible with floor markings and signage to indicate (foyer and theatre) ● Chairs in rooms are set up spaced 2m apart ● Toilets are available for use where they are separate cubicles. Direct people to not use basement loos as these are not. Designated loos for each room booking (Courtyard/LSR: ground floor. Upper rooms: top floor loo. Foyer: theatre toilets). Users informed on booking.
Virus transmission through surfaces	Centre Users	<ul style="list-style-type: none"> ● Signage at entrance to remind people to use wash hands / use hand sanitiser upon entry. ● Hand sanitiser, soap, paper hand towels in place in reception, toilets, tea bar ● No refreshments will be served. ● Centre cleaned at the end of the event with particular attention to high touch areas