

Privacy Notice

Cambridge Buddhist Centre

Your Privacy

The Cambridge Buddhist Centre is firmly committed to protecting your privacy. We want to keep you up to date on how we collect your data. If you have any questions concerning privacy that are not addressed here, please contact us.

Data Controller: Helen Lewis

Cambridge Buddhist Centre, 38 Newmarket Road, Cambridge CB5 8DT
office@cambridgebuddhistcentre.com

Data Protection

The General Data Protection Regulation (GDPR) is based on the principles of lawfulness, fairness, and transparency and these are central to the formation of our policies and procedures for using personal data.

Our lawful basis for data processing under the GDPR is 'legitimate interests', meaning that we will only ever use your data in 'non-intrusive ways' that you 'would reasonably expect'. Specifically, our primary interest in using your personal information is to contact you about our activities.

Special category data is personal data which the GDPR says is more sensitive, and so needs more protection. Information about religion and health are classified as special category data. You may have provided information about your religion (such as by indicating that you are a member of the Triratna Buddhist Order) or your health (such as by describing dietary requirements which we need when catering for you). We will only

process special category data in compliance with the conditions (a, d, or e) set out in paragraph 2 of GDPR Article 9 (<https://gdpr-info.eu/art-9-gdpr/>).

If you wish to modify or have removed any of your personal information at any time, please contact the Cambridge Buddhist Centre using the contact details shown above. You can also request that we give you a copy of the data referring to you which we hold.

How we collect, store and use your data

Everyone who books for an event at the Cambridge Buddhist Centre is required to fill in a booking form. We use this information in order to contact you about the event and to help us to manage the event. Your information is regarded as confidential and is only shared with members of the team as necessary.

We store your details with Beacon CRM (<https://www.beaconcrm.org/trust>), a secure online bookings system, and we hold those details for up to five years, after which time your data will be destroyed. We use your bank details to process payments you have made to us. The payment provider used by Beacon is Stripe. You can view Stripe's privacy policy here: <https://stripe.com/gb/privacy>. Please note, if you had an existing recurring donation set up prior to 10/12/2025, when we moved our database over to Beacon, then your payment will be processed through Donorbox which uses Paypal. You can view Donorbox's privacy policy here: <https://donorbox.org/privacy>, and Paypal's privacy policy here: <https://www.paypal.com/myaccount/privacy/privacyhub>. We also use your personal data to claim Gift Aid, where you have confirmed you are a UK taxpayer.

We may analyse geographic, demographic and other information relating to you in order to better understand your interests and preferences in order to contact you with the most relevant communications and to plan our activities. In doing this, we may use additional information from third party sources when it is available, such as Google Analytics. You can view their privacy policy here: <https://policies.google.com/privacy?hl=en>

Our website (www.cambridgebuddhistcentre.com) uses cookies to store visitors'

preferences and to record session information. This data is used solely to manage the website, track usage and improve our website services and does not identify the user personally.

Fundraising phone calls

We may contact you by telephone to ask whether you would like to support us through fundraising. We do this under the lawful basis of **Legitimate Interests**, as fundraising is essential for sustaining our charitable activities. We screen all phone numbers against the Telephone Preference Service (TPS) and will not contact you if your number is listed or if you have asked us not to. You can opt out of fundraising calls at any time by contacting our Data Controller.

Email marketing

The Cambridge Buddhist Centre holds an email list which we use to let you know about our events and any other news that is relevant to you. We will not contact you without your express consent, and you can withdraw that consent at any time by contacting us. You can also manage your subscription preferences via the link at the bottom of any marketing email we send you.

We use MailChimp as our email communication/marketing automation platform. By giving us your express consent to send you marketing emails, you acknowledge that the information you provide will be transferred to MailChimp for processing in accordance with their Privacy Policy and Terms (<https://mailchimp.com/legal/>).

We will never sell or trade your personal data or disclose your personal information to any third party unless we believe that disclosure is necessary:

- To conform to legal requirements

- To protect our rights
- To protect the safety of members of the public or those attending Cambridge Buddhist Centre
- The server that hosts our website is situated in the EU or, where possible, in the UK. The UK has a reciprocal relationship with the EU for the purposes of data protection. All personal data is held in the UK.

Your Rights

The GDPR provides the following rights for individuals:

- The right to be informed
- The right of access
- The right to rectification
- The right to erasure
- The right to restrict processing
- The right to data portability
- The right to object
- The right to withdraw consent
- Rights in relation to automated decision making and profiling.

To exercise any of your rights, please contact us at office@cambridgebuddhistcentre.com, addressing the Data Controller. You can find out more about your rights from the Information Commissioner, who regulates data protection and privacy. The Information Commissioner's website is www.ico.org.uk

Changes to this Policy

We may change this Privacy Policy from time to time. If we make any significant changes in the way we treat your personal information we will make this clear on our website and/or by contacting you directly.

How to make a complaint

If you have any concerns about our use of your personal data, you can make a complaint to us using the contact details at the top of this privacy notice.

If you remain unhappy with how we've used your data after raising a complaint with us, you can also complain to the ICO.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

Website: <https://www.ico.org.uk/make-a-complaint>